AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE New Delhi, Recg. By Govt. of T.S & affiliated to JNTUH, Hyderabad)

NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet(M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

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IQAC Minutes of Meetings-2021-22		
S.No	**Minutes of Meeting**	**Date**
1	Minutes of meetings-1	25-08-2021
2	Minutes of meetings-2	27-01-2022

PRINCIPAL

Avanthi Institute of Engg. & Tech

Guntihapally (V). Abdullapurmet (Mdl) R.R.Dist

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Ref No: AIET/IQAC/2021-2022 /01

Date: 23-08-2021

To

The Members of IQAC

Avanthi Institute of Engineering and Technology

Gunthapally(V),Hyd.

CIRCULAR

This is to inform all the members of the college IQAC committee meeting will be scheduled in the conference room on 25-08-2021 at 11AM, to discuss the following points.

Agenda:

1. Minutes and actions of IQAC meeting held on 27.01.2021

2. Discussion regarding value added courses

3. Review of In-house R&D, consultancy

4. AQAR Preparations for 2020-21 academic year

5. Suggestions for the academic planning

6. Revision of CO, PO attainment reports

7. Review of Placements for Final year students

8. Industry -Institution collaboration

9. Any other item with permission of chairman

Copy To:

1. The Principal

2. All HODs

3. IQAC Members

4. All College academic committee members

IQAC Coordinator

Principal

PRINCIPAL

Avanthi Institute of Engg. & Tech

Guntihapally (V), Abdullapurmet (Mdl) R.R.Dist

Internal Quality Assurance Cell (IQAC)

Ref No: AIET/IQAC/2021-2022 /01   Date: 25.08.2021

IQAC Minutes of Meeting

IQAC coordinator Mr. Swamy Rao Kulkarni welcomed all the members of IQAC. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

AGENDA:

Agenda Item 1: To review the minutes of IQAC meeting held on 27.01.2021
Resolution:
The members reviewed the IQAC minutes of meeting held on 27.01.2021 and approved the same.

Agenda Item 2: Discussion regarding value added courses
Resolution:
• The plan of introducing value added courses for B.Tech students was tabled during discussion and the same was accepted by the heads of all departments.
• As per the discussions made it was decided to introduce value added courses namely MATLAB, Internet of Things and Smart Grid for EEE students, ANSYS and PRO-E for Mechanical students, PLC/SCADA/DCS, Tanner tools, IC designing using Microwind and Computer network security for ECE students, Cyber security, Full stack Development, Android Applications, MongoDB and Webpage Development for CSE students.

Agenda Item 3: Review of In-house R&D, consultancy
Resolution:
• Coordinator presented the list of the faculty research publications in various indexed Journal to the committee. The committee discussed at length and noted the improvement in quality research publications and stressed on the importance of funded research projects and consultancy works.
• It was resolved to continue the incentives for quality research publications, sponsored projects & consultancy works and it was also resolved to provide incentives for UGC approved journals to encourage the faculty members to contribute for research.
• It was also resolved to put a mandate for all the professors to apply for at least one Sponsored research project per year.

Agenda Item 4: AQAR preparations for 2020-2021 Academic year
Resolution:
• The meeting started with the particular focus on latest AQAR format as per NAAC guidelines With NAAC approaching in 2023, it was discussed to look into speedy filling up of AQAR at regular intervals.
• Members discussed about the consolidation of salient aspects of AQAR related to plan of action and action taken on plan of action in the previous year, curricular aspects, Teaching Learning and Evaluation, Research Consultancy & Extension Activities, Infrastructure and

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Learning Resources ,Governance, Leadership & Administrative Activities, Innovations & Best Practices. The committee discussed in detail and noted the importance of timely submission of AQAR.

Agenda Item 5: Suggestions given for the academic planning
Resolution:
• It was suggested that the required data should be collected and filled by teachers, societies and other resources like library, sports etc.
• Academic calendar of IQAC for the session, 2021-2022 was discussed. It was decided to give suggestions to different departments to have various kinds of activities under the IQAC.

Agenda Item 6: Revision of CO, PO attainment reports
Resolution:
• Members reviewed the CO, PO attainment reports and deliberated upon the various ways of measuring the CO, PO attainments.
• All the members highlighted the importance of revising the existing reports and initiation of a comprehensive attainment reports of CO and PO to implement continuous improvement strategies.

Agenda Item 7: Review of Placements for Final year students
Resolution:
• It was resolved to reinforce the basic aspects of Computer Science to all the students in general and to Mechanical and Electrical & Electronics Engineering students in particular to tap the job potential of software sector.
• It is also further resolved to sensitize the students about the demand and supply requirements in software jobs. It is also resolved to offer Computer Programming as Open Elective Course for all the students who would like to improve their coding skills and are eligible for placement.
• It was decided to organize an external training program by FACE ACADEMY Training Institute for the final year students to provide company specific training in technical, aptitude ,verbal and soft skills.

Agenda Item 8: Industry -Institution collaboration
Resolution:
• The Committee decided to collaborate with MANAC IT Solutions and organize industry-Institution meets internships, Research Project work, etc. To keep the students updated with the company norms and to bridge the gap between institute-industry.

Agenda Item 9: Any other matter with permission of chairperson.
Resolution:
The committee decided to meet at regular intervals in formal / informal manner to enhance IQAC institutionalization

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FOLLOWING IQAC COMMITTEE MEMBERS (2021-2022) ATTENDED ON 25-08-2021

SR NO	NAME OF THE MEMBER	DESIGNATION	POSTION IN IQAC	SIGN
1	Dr.G Rama Chandra Reddy	PRINCIPAL	CHAIRPERSON	
2	Mr. Swamy Rao Kulkarni	HEAD TRAINING AND PLACEMENTS	COORDINATOR OF IQAC	
3	Mr.I. Shravan Kumar	MANAGING DIRECTOR	MEMBER	
4	Dr.Y. Jayaprada	DIRECTOR-HR	MEMBER	
5	Dr. S.Kishore Reddy	HEAD,DEPT OF ECE	MEMBER	
6	Dr. T Kranti Kumar	HEAD,DEPT OF EEE	MEMBER	
7	Dr.Y Ramesh Babu	HOD OF MECH	MEMBER	
8	Dr.K.Shailaja	HOD OF H&S	MEMBER	
9	Dr.B. Nayeema	HOD OF MBA	MEMBER	
10	Mrs. Sk.Shakeer Basha	HOD OF CSE	MEMBER	
11	Mr. V.Nagaraju	ASST.PROF OF ECE	MEMBER	
12	Ms.M. Ragini	ASST.PROF OF EEE	MEMBER	
13	Dr.P.Sundeep	ASSOC.PROF OF H&S	MEMBER	
14	Dr. N Ramana Reddy	ASST.PROF OF MBA	MEMBER	
15	Mr.A.Shankar	ASST.PROF OF MECH	MEMBER	
16	Mr.M. Sathish	EXAMBRANCH INCHARGE	MEMBER	
17	Mr.R K Naidu	LIBRARIAN	MEMBER	
18	Dr. Nilang trivedi	DRDO F-SCIENTIST	MEMBER	
19	Mr.G.S. Shravan Kumar	PLACEMENT COORDINATOR	MEMBER	
20	Mr. S.Pitchi Reddy	ADMINISTRATIVE OFFICER	MEMBER	
21	K.Venkatesh,,Sarpanch, Gunthapally (Village)	LOCAL AREA SARPANCH	MEMBER	
22	V Raghavendra shetty,Wipro-Senior project Engineer	ALUMNI NOMINEE	MEMBER	
23	Manda Kumara Swamy,CSE-18Q61A0578	STUDENT NOMINEE	MEMBER	

IQAC Coordinator

Principal

PRINCIPAL

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Ref No: AIET/IQAC/2021-2022 /02   Date: 24.01.2022

To
The Members of IQAC
Avanthi Institute of Engineering and Technology
Gunthapally(v),Hyd

CIRCULAR

This is to inform all the members of the college IQAC committee meeting will be scheduled in the conference room on 27-01-2022 at 11AM, to discuss the following points.

AGENDA:

1. Minutes and actions of IQAC meeting held on 25.08.2021

2. Research, consultancy and quality Journal paper publications

3. Discussion on Proper utilization of Library Services

4. Discussion on Internships

5. Discussion on Tech Fest (TECH RESONANCE)

6. Seminars, FDPs, conferences and workshops to be conducted / attended

7. Discussion on Green Audit, Environmental Audit

8. Any other item with permission of chairman

Copy To:

1. The Principal

2. All HODs

3. IQAC Members

4. All College academic committee members

IQAC Coordinator

Principal

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Internal Quality Assurance Cell (IQAC)

Ref No: AIET/1QAC/2021-2022/02   Dates: 27-01-2022

IQAC coordinator Mr. Swamy Rao Kulkarni welcomed all the members of IQAC. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

Agenda Item 1: To review the minutes of IQAC meeting held on 25.08.2021
Resolution:
The members reviewed the IQAC minutes of meeting held on 25.08.2021 and approved the same.

Agenda Item 2: Research, consultancy and quality Journal paper publications
Resolution:
• Based on the audit report of the Academic year 2021-2022 , the committee informed that very less number of papers were published by the faculty and directed the faculty to publish at least one paper for semester
• It was decided that Dean R&D should make sure that the papers get published in reputed national and international journals for strengthening future R&D activities.
•To advise all faculty members to apply for funded projects / consultancy work.
•To provide seed money to faculty to perform R&D work and publish in peer reviewed journals.

Agenda Item 3: Discussion on proper utilization of Library services
Resolution:
• As per the remarks made by the library utilization committee regarding less utilization of library services, it was directed to the Principal, HOD's and other committee members to inform the students to make use of the various materials including books, journals and E-content for enhancing their knowledge and skills.

Agenda Item 4: Discussion on Internships
Resolution:
• The committee decided to encourage students of Electrical & Electronics Engineering and Mechanical Engineering to do their internships at LMS (Learning Management System) and Computer Science Engineering do their internships at MANAC INFOTECH PVT LTD.

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• The committee decided to encourage the mandatory internships for Students in Govt and reputed Private companies in line

• It was suggested to all the HOD's to take initiation from their side and see that every student participates and gets benefitted from these internships.

Agenda Item 5: Discussion on Two day Technical Fest (TECH RESONANCE)

Resolution:

• The IQAC coordinator informed the committee members to organize Three day Technical Fest (TECH RESONANCE) in the month of April.

• It was decided to encourage and guide students to participate in various Technical Events like Presentations, Poster Presentation, Technical Quiz, Project Expo etc.

Agenda Item 6: Seminars, FDPs, conferences and workshops to be conducted / attended

Resolution:

• The coordinator (IQAC) highlighted that the number of Workshops / FDPs organized by departments were satisfactory and informed the faculty members to participate in many more such programmes to enhance their knowledge and skills and to be updated with the latest technology.

• IPR & Research methodology should be focused as part of FDPs / Workshops for knowledge gaining and for research.

• Exclusive activities for non-teaching staff need to be conducted

• The committee suggested that both the teachers and students need to be encouraged to participate in extension activities recognized by Government bodies.

Agenda Item 7: Discussion on Green Audit and Environmental Audit

Resolution:

• As per NAAC Developed Policy, It aims to analyze Green Practices with in the college which will have an impact on the eco-friendly ambience which promotes in holistic development of the students.

• IQAC coordinator suggested implementing the Green and Environmental practices to develop a sustainable eco system on the campus and present the report to the Auditor.

Agenda Item 8: Any other matter with permission of chairperson.

Resolution:

The committee decided to meet at regular intervals in formal / informal manner to enhance IQAC institutionalization.

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